



2021-2022 Passaic County Community Resource Development Funds Review Scoring Sheet

Agency: _____

Program: _____

Amount Requested: _____ **Date of Review:** _____

Reviewer: _____ **Total Score:** _____

Total Points Possible	110	
Needs Statement	Points Possible 15	Comments
The need that is being targeted is clearly defined and outlined.	/5	
Statement shows agency's clear understanding of CSOC.	/5	
General and specific knowledge of cultural competencies & impact of social determinants of health in Passaic County is evident.	/5	
Total Points Section	(/15)	

Description of Agency & History of Service to Youth and Families	Points Possible 10	Comments
Agency's mission is keeping with values and mission of Circle of Care.	/5	
Organization has strong connection to the community.	/5	
Total Points Section		(/10)
Description of Service(s) to be funded	Points Possible 30	Comments
Organization has expertise relating to the need to be addressed and proposed service (background, qualifications, organizational structure)	/5	
Targeted population is clearly defined.	/5	
Proposal outlines expected number of families to be served.	/5	
Project activities and services are well defined. Applicant explains how these will address the unmet needs they have identified.	/5	
Access to service/supports is equitable and free of discrimination.	/5	
Hours of operation, staffing requirements, and location(s) are clearly outlined.	/5	
Total Points Section		(/30)

Anticipated Outcomes	Points Possible 15	Comments
Outcomes expected and methods of measurement are clearly defined.	/5	
Outcomes are reasonable.	/5	
Outcomes are within a specified time frame.	/5	
Total Points Section	(/15)	
Sustainability Plan	Points Possible 10	Comments
There is a clear plan to make service sustainable after initial funding.	/10	
Total Points Section	(/10)	
Evaluation Methods	Points Possible 10	Comments
Proposal outlines quality assurance efforts.	/5	
Proposal outlines plans for quarterly performance and financial reporting.	/5	
Total Points Section	(/10)	

Budget	Points Possible 20	Comments
Costs are reasonable.	/5	
Adequate justification of costs, specific only to this proposal.	/10	
Funding is used towards direct services for youth.	/5	
Total Points Section	(/20)	
Total Points	/110	