



Fiscal Year 2026 Passaic County Community Resource Development Funds Review Scoring Sheet

Agency: _____

Program: _____

Amount Requested: _____ **Date of Review:** _____

Reviewer: _____ **Total Score:** _____

Standard	Scoring Scale:					Comments
	3: Exceeds expectation of standard 2: Standard met 1: Incomplete/unclear 0: Standard not met					
Needs Statement	Points Possible 9	3	2	1	0	
The need that is being targeted is clearly defined and outlined.	/3					
Statement shows agency's clear understanding of CSOC.	/3					
General and specific knowledge of cultural competencies & impact of social determinants of health in Passaic County is evident.	/3					
Total Points Section						(/9)

Description of Agency & History of Service to Youth and Families	Points Possible 6	3	2	1	0	Comments
Agency's mission is keeping with values and mission of Circle of Care.	/3					
Organization has strong connection to the community.	/3					
Total Points Section						(/6)
Description of Service(s) to be funded	Points Possible 18	3	2	1	0	Comments
Organization has expertise relating to the need to be addressed and proposed service (background, qualifications, organizational structure)	/3					
Targeted population is clearly defined.	/3					
Proposal outlines expected number of families to be served.	/3					
Project activities and services are well defined. Applicant explains how these will address the unmet needs they have identified.	/3					
Access to service/supports is equitable and free of discrimination. Referral process is clear.	/3					
Hours of operation, staffing requirements, and location(s) are clearly outlined.	/3					
Total Points Section						(/18)
Anticipated Outcomes	Points Possible 9	3	2	1	0	Comments
Outcomes expected and methods of measurement are clearly defined.	/3					
Outcomes are reasonable.	/3					
Outcomes are within a specified time frame.	/3					
Total Points Section						(/9)

Sustainability Plan	Points Possible 6	3	2	1	0	Comments
There is a clear plan to make service sustainable after initial funding.	/3					
Sustainability plan includes a combination of strategies such as fundraising, donation procurement, leverage of existing community capacity, etc.	/3					
Total Points Section						(/6)
Evaluation Methods	Points Possible 6	3	2	1	0	Comments
Proposal outlines quality assurance efforts.	/3					
Outcomes monitoring plan includes what tools will be used to show improvement or benefit.	/3					
Proposal outlines plans for quarterly performance and financial reporting.	/3					
Total Points Section						(/9)
Budget	Points Possible 12					Comments
Costs are reasonable and specific only to this proposal.	/3					
Adequate justification of costs.	/3					
Funding is used towards direct services for youth.	/3					
Project meets the exclusionary criteria listed in RFP.	/3					
Total Points Section						(/12)
Total Points Possible: 69	Total Points awarded:					