

***Circle of Care for Families and Children
of Passaic County
Care Management Organization (CMO)
Youth and Family Rights and Responsibilities***

Circle of Care for Families and Children of Passaic County strives to meet the needs of children and families enrolled in the Care Management Organization (CMO). Since the participation of each child and family is an important part of the care management process, please read the following rights and responsibilities:

Your Rights:

1. To be informed of these rights.
2. To be informed of services available through the Care Management Organization (CMO) and to be informed of the names and professional status of the personnel providing and/or responsible for care management services.
3. To participate in the planning of your care management services and to refuse care management services.
4. To receive service that is considerate and respectful of you and your family's personal value and belief systems.
5. To voice grievances or recommend changes in policies and services to CMO staff, the governing authority, and/or outside representatives of your choice either individually or as a group, and free from restraint, interference, coercion, discrimination, or reprisal.
6. To be free from mental and physical abuse and to be free from exploitation.
7. To receive confidential treatment of information. Information in the child's record shall not be released to anyone outside the CMO without the child's and/or legal guardian's approval, unless the release of the information is required and permitted by law, a third-party payment contract, a peer review, for payment, treatment or healthcare operations, or unless the information is needed by the New Jersey State Department of Health for statutorily authorized purposes. The CMO may release data about the child/family for studies containing aggregated statistics when the child's/family's identity is masked.
8. To be treated with courtesy, consideration, respect, and recognition of the child's and/or family's dignity, individuality, and right to privacy, including, but not limited to, auditory and visual privacy. The child's/family's privacy shall also be respected when CMO staff is discussing the child/family.
9. To designate a surrogate decision-maker in the event that you become unable to understand proposed services, or are unable to communicate your wishes.
10. To exercise civil and religious liberties, including the right to independent personal decisions. No religious beliefs or practices, or any attendance at religious services, shall be imposed upon any child/family.
11. To not be discriminated against because of gender, race, disability, national origin, age, sexual orientation, or veteran status, or deprived of any constitutional, civil, and/or legal rights solely because of receiving services from the CMO.

Your Responsibilities:

1. Provide truthful information.
2. Participate in care and service planning to the best of your ability and work to meet agreed upon goals.
3. Attend all scheduled appointments. Any cancellations must be made as soon as possible.
4. Respect the rights of other children, families, visitors and staff, particularly with regard to the confidentiality of information about other children/families.
5. If I (the youth) do not have Medicaid, I/We (Youth/Family) agree to complete an application with the assistance of Circle of Care to apply for Medicaid, NJ Family Care, or a special type of coverage that will support CSOC related services in a timely manner. I also agree to take necessary measures to maintain such coverage. Failure to comply may result in Circle of Care regretfully not being able to provide care management services to me and my family.